



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# **MEMBERSHIP OF THE AUTHORITY, APPOINTMENTS TO COMMITTEES AND BOARDS AND DATES OF FUTURE MEETINGS**

Report of the Clerk and Monitoring Officer

**Date:** 8 June 2018

**Purpose of Report:**

To confirm membership of the Authority following the Annual Meetings of the County and City Councils, to confirm the committee structure, to request nominations to committees and boards and to confirm dates of meetings. It also seeks to appoint Chairs of committees from those appointed to serve on them.

## **CONTACT OFFICER**

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## 1. BACKGROUND

The Authority has continued to deliver its wider community safety agenda through the established committee structure. At the Annual General Meeting the Authority is required to resolve what committees shall be appointed and the number of voting members. In accordance with the previously established practice it is also recommended that the chairs of major committees be appointed at the Annual General Meeting in order to ensure continuity of business.

## 2. REPORT

2.1 The City Council has appointed the following members:-

Councillor Eunice Campbell (Labour)  
Councillor Brian Grocock (Labour)  
Councillor Patience Uloma Ifediora (Labour)  
Councillor Jackie Morris (Labour)  
Councillor Mohammed Saghir (Labour)  
Councillor Malcolm Wood (Labour)

2.2 The County Council has appointed the following members:-

Councillor Nicki Brooks (Labour)  
Councillor Andy Brown (Conservative)  
Councillor John Clarke (Labour)  
Councillor Jonathan Wheeler (Conservative)  
Councillor John Handley (Conservative)  
Councillor Vaughan Hopewell (Mansfield Independent)  
Councillor John Longdon (Conservative)  
Councillor Michael Payne (Labour)  
Councillor Francis Purdue-Horan (Conservative)  
Councillor Mike Quigley MBE (Conservative)  
Councillor Parry Tsimbirdis (Labour)  
Councillor Jason Zadrozny (Ashfield Independent)

### 2.3 Committee Structure

Following the last County Council elections in 2017, the committee memberships were reviewed to take account of the political balance requirements. Consequently, not all committees have the same number of members. It should also be noted that, as at the County Council, the Conservative and Mansfield Independent Forum members have asked to be treated as one group.

### 2.4 Committee Membership

2.4.1 The Authority is asked to appoint members to the Committees set out in the table below in accordance with the political balance rules and, from those appointments, to appoint the chair of the Human Resources, Community Safety and Finance and Resources Committees. The Chair of the Authority

will act as Chair of the Policy and Strategy and Appointments Committees. The Chair of the Personnel Committee will be appointed at each meeting.

2.4.2 Following the previous changes to the Standards Regime the Authority resolved to address any issues of a Standards nature through the Policy and Strategy Committee. Since that change was made, there have been no Standards issues to address.

2.4.3 In addition to the committee appointments, the Authority is asked to appoint members to the Strategic Inclusion Board on the basis of 3 Labour Group places, 2 Conservative and Mansfield Independent Group places and 1 Ashfield Independent Group place.

<b>Committee (total places)</b>	<b>Labour Group places</b>	<b>Conservative and Mansfield Independent Group places</b>	<b>Ashfield Independents</b>
<b><u>Policy and Strategy Committee (6)</u></b> – to include the Chair of the Fire and Rescue Authority plus 5 other members	4	2	
<b><u>Human Resources Committee (5)</u></b>	3	2	
<b><u>Community Safety Committee (6)</u></b>	3	2	1
<b><u>Finance and Resources Committee (5)</u></b>	3	2	
<b><u>Personnel Committee (7)</u></b> – to include 1 member from the HR Committee.	4	3	
<b><u>Appointments Committee (6)</u></b> - to include the Chair and Vice Chair of the Authority	3	2	1

## **2.5 Dates of Future Meetings**

The proposed schedule for full Fire and Rescue Authority and Committee meetings is as follows:-

### **2.5.1 Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30 am)**

20 July 2018

28 September 2018

14 December 2018

15 February 2019

07 June 2019 AGM

Facilities will be made available for all Groups to hold pre meetings at 9.45am prior to full Authority meetings.

**2.5.2 Policy and Strategy Committee (10.00 am unless otherwise stated )**

06 July 2018

16 November 2018

01 February 2019

05 April 2019 (11.30 am)

**2.5.3 Human Resources Committee (10.00 am)**

13 July 2018

09 November 2018

25 January 2019

05 April 2019

**2.5.4 Community Safety Committee (10.00 am)**

22 June 2018

12 October 2018

11 January 2019

22 March 2019

**2.5.5 Finance and Resources Committee (10.00 am)**

29 June 2018

19 October 2018

18 January 2019

29 March 2019

2.5.6 The Personnel Committee will meet as required.

2.5.7 The Appointments Committee will meet as required.

2.5.8 The Strategic Inclusion Board will meet at the rising of each full Fire Authority meeting excluding the AGM.

### **3. FINANCIAL IMPLICATIONS**

3.1 The City Council provides the Clerk and Monitoring Officer for all meetings of the Fire and Rescue Authority, Policy and Strategy Committee and Personnel Committee. It also provides for a Constitutional Services Officer to be present for all committee meetings identified in 2.5 above, for which agendas and

minutes will be circulated by the Clerk. For 2018/19 the cost to Nottinghamshire and City of Nottingham Fire and Rescue Authority for these services will be £40,000 plus VAT. Any additional services and printing costs will be recharged separately.

- 3.2 An independent remuneration panel reconsidered the allowances to be paid to Fire and Rescue Authority Members in 2017 and the outcome of the panel's deliberations were reported to the Policy and Strategy Committee in July 2017 prior to being adopted by the full Fire Authority at its meeting in September 2017. The panel effectively recommended that the previously adopted scheme should continue and that, as before, these should be up rated annually in accordance with Local Government pay awards. The payment of Members' Allowances under the September 2017 Scheme was re-approved by the Authority at its meeting on 16 February 2018.

#### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

There are no human resources or learning and development implications arising from this report other than those that relate to member development and training.

#### **5. EQUALITY IMPACT ASSESSMENT**

An equality impact assessment has not been undertaken because this report does not amend existing policy or service provision. There are no specific equality issues arising from this report.

#### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

#### **7. LEGAL IMPLICATIONS**

There is a legal requirement for the Authority to hold an annual general meeting.

#### **8. RISK MANAGEMENT IMPLICATIONS**

Failure to agree committee membership and to set dates and times for meetings may lead to a failure of the governance arrangements.

#### **9. COLLABORATION IMPLICATIONS**

There are no collaboration implications arising out of the contents of this report.

## **10. RECOMMENDATIONS**

It is recommended that:-

- 10.1 appointments to the Fire and Rescue Authority be noted;
- 10.2 the committee structure be approved;
- 10.3 appointments to committees and appointments of committee chairs be made and dates of meetings be approved;
- 10.4 appointments be made to the Strategic Inclusion Board;

## **11. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

**Malcolm R Townroe, Solicitor  
CLERK AND MONITORING OFFICER TO THE AUTHORITY**